cleansweep

File Manager SuiteApp

Managing File Cabinet Growth in NetSuite

Introducing CleanSweep File Manager SuiteApp!

Reduce clutter and shrink your NetSuite file cabinet size

The FileManager SuiteApp developed by Techfino is used to archive all files in your file cabinet and move them to low-cost cloud storage for easy retrieval later in NetSuite.

Reduce Clutter

Removing old unwanted files in your file cabinet makes it easier to find the files you need.

Save Money

Reduce your annual usage charges for File Cabinet storage.
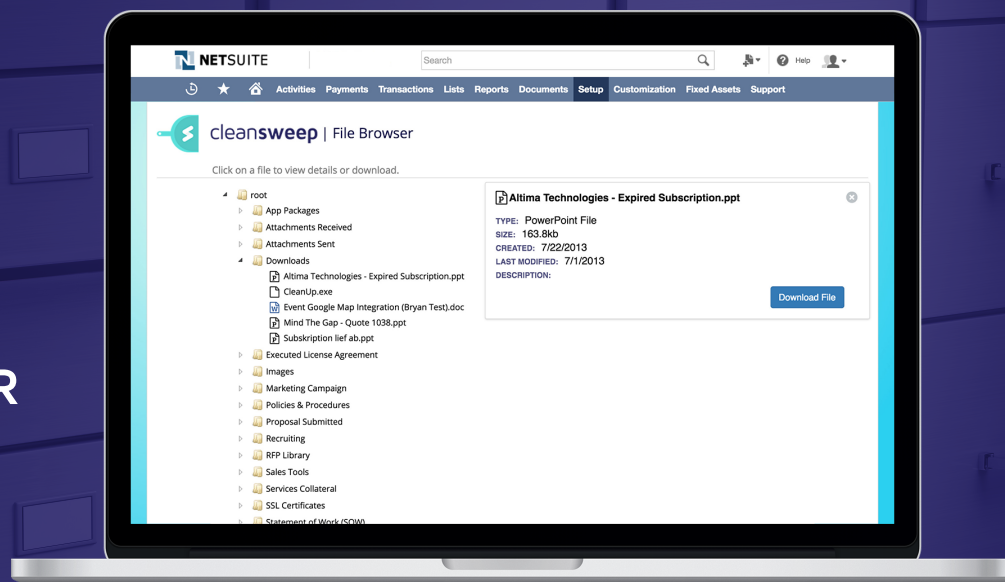
Back-up & Recovery

If you accidentally delete a needed file in NetSuite, you will be able to recover it in the File Browser.

cleansweep
FILE MANAGER

cleansweep | File Browser

Click on a file to view details or download.

▲ 📁 root
   ▶ 📁 App Packages
   ▶ 📁 Attachments Received
   ▶ 📁 Attachments Sent
   ▼ 📁 Downloads
      📄 Altima Technologies - Expired Subscription.ppt
      📄 CleanUp.exe
      📄 Event Google Map Integration (Bryan Test).doc
      📄 Mind The Gap - Quote 1038.ppt
      📄 Subskription lief ab.ppt
   ▶ 📁 Executed License Agreement
   ▶ 📁 Images
   ▶ 📁 Marketing Campaign
   ▶ 📁 Policies & Procedures
   ▶ 📁 Proposal Submitted
   ▶ 📁 Recruiting
   ▶ 📁 RFP Library
   ▶ 📁 Sales Tools
   ▶ 📁 Services Collateral
   ▶ 📁 SSL Certificates
   ▶ 📁 Statement of Work (SOW)

Altima Technologies - Expired Subscription.ppt

TYPE: PowerPoint File
SIZE: 163.8kb
CREATED: 7/22/2013
LAST MODIFIED: 7/1/2013
DESCRIPTION:

Download File

Configure your own Retention Policy to meet your needs

- Set file retention criteria by "Created Date" or "Modified Date"
- Select retention duration from 1 year to 7 years
- **Schedule the purge process** to run on a specific day of the week and specific time of day

Select which files should be considered for purge based on your needs

- Choose the file type(s).
- Many file types to choose from: images, PDFs, CSV, Excel, Word and many more
- Choose from specific file size parameters: e.g. larger than X, smaller than Y or disregard size
- Exclude specific files from being purged by file name

Link to Files

Links to files stored in CleanSweep are visible on standard Transactions, CRM and entity records in NetSuite. Custom File fields, Custom Records, and Custom Transactions are not supported.

File Manager keeps

a running total of all files that have been archive and purged

23.748

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